



Satisfactory Academic Progress Policy

Colleges of Arts and Sciences, Business, Engineering and Pharmacy

To participate in the Title IV Student Aid Program (Federal Direct Student Loans, Federal PLUS Loans, Federal PELL Grants, Federal Supplemental Educational Opportunity Grants, Federal TEACH Grants and Federal Work Study Funds), Ohio Northern University must take steps to fulfill federal requirements to implement and make public the standards for satisfactory academic progress that students must meet to be eligible to receive Title IV financial assistance. These standards are for financial aid purposes only, but are at least as strict as the academic policies set forth for all students (regardless of Federal Student Aid use) at Ohio Northern University and are applied consistently to all students within the same college pursuing the same level of degree. The standards must be met for student eligibility for all Title IV Student Aid (listed above) as well as eligibility for the Ohio College Opportunity Grant (OCOG) and the Health Professions Student Loan (HPSL).

Satisfactory academic progress is monitored using three standards:

1. Completion Rate

A student must complete 67% of all hours attempted for financial aid eligibility. This is determined by dividing the total hours attempted by the total hours earned. All hours attempted at ONU or transferred to ONU will be counted in the calculation of completion rate including:

- Transfer credit hours accepted by ONU (including courses taken through the College Credit Plus program)
 - Transfer credit hours will count in both attempted and earned hours
- Repeated courses, failed courses and withdrawals
 - Repeating courses will add to the total number of attempted hours but will only count once as earned hours. Once a student has passed a course (earned a grade of D or higher), they may only retake the course one time and receive financial aid for the course. Three or more attempts to take a course, that has previously been passed, cannot be funded with Federal financial aid.
- Hours enrolled during semesters in which federal financial aid is not used
- Hours enrolled before a change of major or degree
- Hours enrolled for a previous degree
- Remedial courses (such as AASG 0961, AASG 0971 and AASG 0991)

Grades of A, B, C or D will count in both attempted and earned hours. Grades of F, I (incomplete), U (unsatisfactory) and W (official withdrawal) are counted as attempted hours, yet will NOT count as

Review

Within one week following the end of term processing of grades after each semester (including summer semester if courses are taken), the financial aid office will review completion rate, timeframe and GPA for each student enrolled in that semester. From this review, students will be assigned one of the SAP statuses listed below. Students assigned a status of "financial aid warning" or "unsatisfactory progress" will receive a letter from the financial aid office (prior to the start of the next semester) regarding their status and steps the student can take to retain or regain federal and state financial aid eligibility.

Appeal Process

1. A student who wishes to appeal an unsatisfactory progress determination must submit a SAP Appeal Form to the Office of Financial Aid within the first seven days of the semester. There is no limit on the number of times a student may submit a SAP appeal. SAP appeals are reviewed based on extenuating circumstances.

for exceeding the maximum timeframe will be required to submit an academic plan that outlines how the student will reach graduation in an appropriate timeframe.

- c. SAP appeal is not approved. If a student's SAP appeal is not approved, the student may choose to continue enrollment and pay for courses without federal or state financial aid until the requirements for completion rate and GPA are once again met or until a SAP appeal submitted for a subsequent semester is approved. Please note that not taking classes for a term, or multiple terms, will not allow a student to regain eligibility. The student must be earning hours and/or grades to impact SAP eligibility.
 - i. A student wishing to appeal the decision of the SAP review committee may do so in writing to the Vice President of Enrollment.

Summary

Students are encouraged to review these standards and to be knowledgeable relative to individual progress and financial assistance. The University recognizes that circumstances and conditions regarding these standards may require the discretionary judgment of the aid office. Examples of such conditions include changing majors or career objectives as well as various personal reasons. If there are questions regarding these conditions, the student should contact the Director of Financial Aid.